

Board of Selectmen Meeting April 22, 2014 Minutes Frenchville Town Office at 6:30p.m.

Present: Percy Thibeault, Camille Bernier, Andrew McQuarrie, Clarence Roy, Craig Lawrence

Others: John Davis, Steve Young

1. **Call Meeting to Order:** The meeting was called to order by Chairman Percy Thibeault at 6:30p.m.
 - A. Minutes of April 3, 2014: A motion was made by Clarence Roy, seconded by Camille Bernier, to accept the minutes of the April 3, 2014 meeting. All in favor. APPROVED

2. **Items to be Signed:**

- A. **Warrants, Expenses, & Payroll:** The following A/P and Payroll warrants were approved and signed by the Board.

Warrant Batch Date	A/P#	Payroll#
04/02/2014		26
04/04/2014	27	
04/09/2014		28
04/10/2014	29	
04/16/2014		30
04/18/2014	31	

3. **Articles Taken Out of Order:** There were no articles taken out of order.

4. **Report and/or Correspondence:**

- B. **Angel Flight Auction:** The Town Manager informed the Board that he had spoken with Heather Bulley who is part of the Angel Flight Committee. They will be holding a silence auction and dance on Friday, May 9th, 2014 at the Frenchville American Legion Hall. The proceeds of this event will go the Angel Flight, a program that air lifts people in the St. John Valley needing treatment for serious diseases to a variety of treatment centers throughout the state. Heather requested that people affiliated with the Angel Flight Program be given 25 % off the cost to rent the Community Center. The Board was in agreement to allow 25% off for those people affiliated with Angel Flight.

1. Public Participation:

Time Opened: 6:43 p.m. Time Closed 6:44p.m.

2. New Business:

- C. Renovation of Administration Computer System:** John Davis talked about how the Administrative computer system needs updating because some of the computers are still has Window XP. This system is being phased out and will no longer be providing updates to the TRIO Software System. Craig Lawrence pointed out that the XP system will be more vulnerable to hacking. The Board was in agreement for John to have Net Solutions draw up a proposal.

3. Unfinished Business:

- D. Assessor Notice:** The Selectmen has signed this at the last meeting. This is something that is normally taken care of after assessor comes sometimes in May. The form was made out for April and will be changed to reflect the paper date.
- E. Ratio Declaration Form:** A motion was made by Andrew McQuarrie, seconded by Clarence Roy, to set the rate at 96.8. All in favor. APPROVED.
- F. Update on Certificates of Deposit:** John Davis went over the rates that the Acadia and Norstate Credit Unions could offer. There was not much difference in what Key Bank had proposed. John was directed to talk to Mike Martin again to see about investing the funds into money market.
- G. Sewer High Flow Update:** Steve Young, wastewater operator, gave a brief synopsis about the High Flow problems we are still experiencing with the sewer project with St. Agatha. Steve doesn't think we are going to have this problem every spring. The DEP is involved with this now and the flows seems to better, he believes the system can be getting water from another source other than the sewers. Steve also mentioned that the Fairpoint line is still not hooked up. Steve complimented the Town of Van Buren for the use of their pump during these high flow conditions. Percy Thibeault mentioned that Frenchville should put a letter in the St. John Valley Times thanking everyone for their help during this time period.
- H. J.J. Roy Easement:** The Town Manager informed the Board that the easement has been signed by J.J. Roy and we can move along with the hydrant project when weather permits. *The Roy Easement was written by the law firm of Currier and Trask of Presque Isle.*
- I. Snow blowing at Water Tower:** Ivan Blanchette has completed the job and the Board agreed to let him have 5 steel cores in return for his efforts.
- J. 2013 Audit:** The Board will look this over and discuss any questions they have at the next meeting.
- K. Water Tower:** Percy Thibeault informed the Board that this project is moving fast. The station house has to be torn down and Percy recommended that cost be shared three ways- the Town could offer one-third with in-kind service, the estate could pay for one-third by taking care of the asbestos, and the Historical Society can put in the remaining third. A motion was made by Andrew McQuarrie, seconded by Camille Bernier to allow the Public Works Dept. to do in kind work to cover the town's expense. All in favor. APPROVED.

4. Other Business:

A. Tax Discount: Charles Bethiaume has approached the Town Manager wanting to know if he could get a discount on his taxes for allowing the town to use a turn around on his property on Church Avenue. The Board was not in favor of this and they asked John Davis to talk with Eric Blanchette about this to see if there is some other arrangement that can be made.

B. Appointed One Year Terms:

The Board made appointments to the following committees:

- **Rec. Dept.:** A motion was made by Andrew McQuarrie, seconded by Craig Lawrence, to appoint Clarence Roy to a one-year (1) term on the Rec. Dept. All in favor. APPROVED.
- **School Building Committee:** A motion was made by Andrew McQuarrie, seconded by Craig Lawrence, to appoint Percy Thibeault to a one-year (1) term on the School Building Committee. All in favor. APPROVED.
- **Sewer Dept. Rep:** A motion was made by Andrew McQuarrie, seconded by Craig Lawrence, to appoint Clarence Roy and _____ to be the Sewer Dept Rep for a one-year (1) term. All in favor. APPROVED.
- **V.R.F. Inc:** A motion was made by Camille Bernier, seconded by Craig Lawrence, to appoint Andrew McQuarrie to the V.R.F. Inc. Committee and for Percy Thibeault to be the alternate each for a one-year (1) term. All in favor. APPROVED.
- **Zoning Board of Appeals:** A motion was made by Camille Bernier, seconded by Craig Lawrence, to appoint Adam Paradis and Ann Marie Guerrette to the Zoning Board of Appeals, each for a three-year (3) term. All in favor. APPROVED.
- **Budget Committee:** A motion was made by Camille Bernier, seconded by Clarence Roy, to appoint Dan Pelletier, Verne Labby, and Kevin Lavoie to the Budget Committee, each for a three-year (3) term. All in favor. APPROVED.
- **Emergency Management Agency:** John Davis will be the Emergency Management Agent and Percy Thibeault will be the alternate.
- **Fraser Environment Advisory Group:** A motion was made by Craig Lawrence, seconded by Camille Bernier, to appoint Andrew McQuarrie and Percy Thibeault to the Fraser Environmental Advisory Group, each for a one-year (1) term. All in favor. APPROVED.
- **Health Officer:** _____
- **N.A.R.A.A. (Airport):** A motion was made by Camille Bernier, seconded by Clarence Roy, to appoint Adam Paradis to be the N.A.R.A.A. Rep for a one-year (1) term. All in favor. APPROVED. A motion was made by Andrew McQuarrie, seconded by Clarence Roy, to appoint Camille Bernier as the N.A.R.A.A. alternate for a one-year (1) term. All in favor. APPROVED.
- **N.M.D.C. Rep:** A motion was made by Camille Bernier, seconded by Andrew McQuarrie, to appoint John Davis as the N.M.D.C. Rep and Craig Lawrence as the alternate, each for one-year (1) term. All in favor. APPROVED.

- Sub Committee for Pelletier Avenue: The Board appointment of John Davis, Eric Blanchette, Vern Labbe, and Ryan Pelletier to be members of the Sub Committee for the Pelletier Avenue Road Project.

5. Future Meeting Dates:

Our next regular meeting will be May 6, 2014 at the Frenchville Town Office at 6:30 p.m.

BOARD TABLED ITEMS

- A. Historical Society
- B. Gagnon Bridge
- C. Sewer Ordinance
- D. Bob Dionne- Junk Yard
- E. Susan Hebert- Abatement

AGENDA ITEMS FOR SPEICAL TOWN MEETIING

- A. Marijuana Ordinance
- B. Nelson Street Paving
- C. Gagnon Bridge
- D. Pelletier Ave Road Improvement

A motion was made at 8:05 p.m. by Andrew McQuarrie, seconded by Clarence Roy to go into executive pursuant to Title 1, M.R.S.A., Section 405, Sub-Section b, Paragraph (A) to discuss a personnel matter. All in favor. APPROVED.

A motion was made by Clarence Roy, seconded by Camille Bernier, to come out of executive session at 8:25 p.m. All in favor. APPROVED. No post executive action was taken.

10: Adjourn: A motion was made by Camille Bernier, seconded by Clarence Roy to adjourn at 8:28 p.m. All in favor. APPROVED.