

BOARD OF SELECTMEN MEETING

April 1, 2013 MEETING MINUTES

Frenchville Town Office at 6:30 P.M.

DATE POSTED: April 9, 2013

PRESENT: Percy Thibeault, Paul Bernier, Camille Bernier, Andrew Mcquarrie

Others: Casey Cote, James Caron II, John Ezzy

1. CALL MEETING TO ORDER: Percy Thibeault called the meeting to order at 6:30 p.m.

A. Minutes of 3/5/13- Andrew Mcquarrie motioned to approve the minutes of 3/5/2013. Seconded by Camille Bernier. All in favor. APPROVED

2. ITEMS TO BE SIGNED:

A. Warrants Expenses & Payroll- The following A/P and Payroll warrants were approved and signed by the Board.

Warrant Batch Date	A/P #	Payroll #
3/6/13		17
3/7/13	18	
3/13/13		19
3/14/13	20	
3/21/13		21
3/21/13	22	
3/28/13		23
3/24/13	24	

B. Rosette's Restaurant Liquor License- Paul Bernier motioned to approve Rosette's Restaurant Liquor License. Seconded by Andrew Mcquarrie. All in favor. APPROVED.

3. ARTICLES TAKEN OUT OF ORDER:

- a. **Pelletier Road Improvement Plan- Per John Ezzy-** John Ezzy addressed the Board and would like the improvement plan for Pelletier Road to be implemented. His concerns are the current plan is too little too late. Mr. Ezzy has been approaching Frenchville town officials since 1997 about Pelletier Road improvements. Consensus of the Board was to move forward with improvements, but the Board expressed that limited funding may delay the implementation of the improvement plan as it has in the past. A motion was made by Camille Bernier to have the Town Manager look into what needs to be done to legally acquire the road and get a cost estimate to have an engineering plan drawn up for the road. Seconded by Paul Bernier. All in favor. APPROVED.

4. REPORTS AND/OR CORRESPONDENCE:

- a. **Percy Thibeault for Selectman Flyer-** For Board information.
- b. **Mizpah Memorial Donation Thank you-** A thank you letter was received from the Mizpah for a thirty-five dollar donation they received from the town on behalf of the late Norman Cyr. Norman Cyr served as the Fire Chief of Madawaska, NARIF Supervisor and president of the MMRC World Acadian Congress 2014.
- c. **Town Grounds Maintenance/ mower quotes-** James Caron II prepared a grounds maintenance report detailing the associated costs for the Public Works Department to do the mowing of town grounds. The results of the report will be compared with the bids received. The Town Manager will compile a final report with the comparison.

5. PUBLIC PARTICIPATION:

Time Opened: 6:45 p.m. Time Closed: 6:46 p.m.

6. NEW BUSINESS:

- a. **2013 Appointments-** The following appointments were made and the Board will recruit for the vacancies:

POSITION	APPOINTEE	MOTION BY	SECONDED BY	IN FAVOR
Code Enforcement Officer, 5 year term	Bob Ouellette	Andrew Mcquarrie	Paul Bernier	ALL, APPROVED
Emergency	Casey Cote	Percy Thibeault	Camille Bernier	ALL, APPROVED

Management Officer, Continuous				
Fraser ENV Advisory Group, 1 year	Andrew Mcquarrie	Camille Bernier	Paul Bernier	ALL, APPROVED
Fraser ENV Advisory Group, 1 year	Percy Thibeault	Camille Bernier	Paul Bernier	ALL, APPROVED
N.A.R.A.A. Rep., 1 year	Adam Paradis	Camille Bernier	Paul Bernier	ALL, APPROVED
N.A.R.A.A. Alt., 1 year	Camille Bernier	Paul Bernier	Andrew Mcquarrie	ALL, APPROVED
N.M.D.C. Rep, 1 year	Casey Cote	Andrew Mcquarrie	Camille Bernier	ALL, APPROVED
N.M.D.C. Alt., 1 year	Paul Bernier	Andrew Mcquarrie	Camille Bernier	ALL, APPROVED
Planning Board, 3 years				
Planning Board, 3 years				
Planning Board, 3 years				
Rec Dept. Rep., 1 year	Clarence Roy	Camille Bernier	Andrew Mcquarrie	ALL, APPROVED
School Bldg. Committee, 1 year	Percy Thibeault	Paul Bernier	Andrew Mcquarrie	ALL, APPROVED
Selectman, Chair, 1 year	Percy Thibeault	Andrew Mcquarrie	Camille Bernier	ALL, APPROVED
Selectman, Vice Chair, 1 year	Paul Bernier	Andrew Mcquarrie	Camille Bernier	ALL, APPROVED
Sewer Dept. Rep., 1 year	Paul Bernier	Camille Bernier	Andrew Mcquarrie	ALL, APPROVED
Sewer Dept. Rep., 1 year	Clarence Roy	Camille Bernier	Andrew Mcquarrie	ALL, APPROVED
V.R.F. INC, 1 year	Andrew Mcquarrie	Camille Bernier	Paul Bernier	ALL, APPROVED
V.R.F. INC Alt, 1 year	Percy Thibeault	Camille Bernier	Paul Bernier	ALL, APPROVED
Zoning Brd of Appeals, 3 years				

b. Request for Proposals- Banking Services- The town currently has excess of 12 bank accounts with all of the financial institutions located in the Greater St. John Valley region. The Town Manager would like to merge all of these accounts to one institution and maintain the current

subaccounts under the general operating account. A motion was made by Camille Berneir to go out to bid for banking services. Seconded by Andrew Mcquarrie. All in favor. APPROVED.

- c. **906 Policy-** Paul Bernier motioned to adopt the 906 policy and apply all taxes collected to the oldest owed debt. Seconded by Andrew Mcquarrie. All in favor. APPROVED
- d. **2013 Sewer Billing Rates-** The Town Manager notified the Board that the 2013 regular sewer billing rate was adversely affected by the S.A.D. #33 decline in student enrollment. The decline totaled a loss of 6 units. The overall 2013 billing will have a net decrease of \$3,128.99. The options would be to increase sewer rates to cover the net loss or float a loan to the sewer department for the shortfall, anticipating revenues from St. Agatha will increase the following year. A motion was made by Paul Bernier to float a loan to the sewer department for the anticipated shortfall. Paul added to his motion to have any changes made to sewer accounts coincide with the April 1st real estate and personal property tax deadline. Seconded by Camille Bernier. All in favor. APPROVED
- e. **Economic Director Employment Contract-** The Town Manager negotiated an employment contract with Suzie Paradis for the 2013-2014 fiscal year.
- f. **Contractor Equipment Bids-** Paul Bernier made a motion to go with the lowest bidder on equipment rentals and to alternate between the contractors who matched low bids on the same equipment. Seconded by Camille Bernier. All in favor. APPROVED.
- g. **Tax Acquired Property Bid Consideration per Paul Cyr Map 2 Lot 14 & 11-** Paul Bernier made a motion to go out to bid on the tax acquired property lots 11 and 14 as indicated on map 2. Seconded by Andrew Mcquarrie. All in favor. APPROVED.

7. UNFINISHED BUSINESS:

- a. **Community Center Rental Application-** A motion was made by Andrew Mcquarrie to adopt the amended community center rental application. Seconded by Camille Bernier. All in favor. APPROVED.
- b. **Community Center Table Purchase-** Clarence Roy utilized the services of RF Chamberlains to coordinate the hauling of eight nine-foot tables and 100 chairs for the community center. 25 of the 100 chairs were purchased by the legion.

8. OTHER BUSINESS:

Executive Session- A motion was made by Paul Bernier to go into Executive Session pursuant to Title 1, M.R.S.A., Section 405, § 6, Paragraph (A) to discuss personnel matters.

Paul Bernier declared Executive Session adjourned. There was no post executive session action.

9. FUTURE MEETING DATES:

A. April 2, 2013- Phone Services and Mowing Bid opening at 6:30 p.m.

B. April 16, 2013- Selectmen Meeting at 6:00, Private Roadway Maintenance Meeting and Louis Roy turn around at the Town Office

10. ADJOURNED AT: Andrew Mcquarrie motioned to adjourn at 8:36 p.m.

Seconded by Paul Bernier. All in favor. APPROVED.

Board of Selectmen Tabled Items:

1. Gerard Raymond dilapidated building
2. Justin Guerrette- dilapidated building, CEO needs to mail letter
3. Ricky Gervais- Automobile Graveyard. CEO needs to mail letter. Operation must be in accordance to state regulations title 30-a, section 3751 through 3760.
4. Pelletier Road- curve.
5. Historical Society- Deed
6. Community Center Renovations
7. Louis Gilman Roy Land Turn Around
8. Private Property Road Maintenance road policy
9. Wastewater Department Budget Requests
10. Private Roadway Plowing- April 16th meeting
11. Town Garage/Fire Station- weather stripping/ wall insulation/ window capping.
12. Paving Bid with considerations
13. 2014 World Acadian Congress Policy – Rental Application 15% donation