



## Frenchville Board of Selectman Meeting Minutes

Frenchville Town Office

Tuesday, November 15, 2016 6:30 P.M.

**Present:** Craig Lawrence, Jamie Voisine, Yvon Dube, Ryan E. Pelletier

**Others:** Ryan D. Pelletier, Kevin Dube, Anne Ezzy, Eric Blanchette, Bruce Ouellette,

Clarence Roy, Brian Roy, Dale Roy, Robert Dionne, Bob Ouellet, Danna Ayotte.

1. **Call meeting to order:** The meeting was called to order by Craig Lawrence at 6:30 PM.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Item 8A: Snow plowing Update:** Motion made by Yvon Dube to discuss Item 8A: Snow plowing update at this time; seconded by Jamie Voisine. All in favor. Motion Carried.

Ryan D. Pelletier, Madawaska Town Manager and Kevin Dube, Madawaska Public Works Foreman were present to discuss motion made at the last meeting regarding discontinuation of plowing Madawaska portion of Pelletier Avenue. Ryan D. Pelletier discussed the town lines and verified that Frenchville and Madawaska were in agreement on the town lines and using same maps. Both towns are in agreement to follow MMA Insurance's request to have a Interlocal Agreement signed between the two towns. Jamie Voisine made a motion to agree on a Interlocal Agreement allowing both towns to continue plowing the same roads as in past years for this year and to revisit the situation next year; seconded by Yvon Dube. All in favor. Motion carried.

4. **Public Comment Period:**

Time Opened 6:50 pm Time Closed 6:51 pm

5. **Minutes of November 1, 2016:** Minutes from last meeting had Adjourning information missing due to Executive Session. Motion to approve amended minutes by Yvon Dube; seconded by Jamie Voisine. All in favor. Motion carried.

6. **Warrants, expenses, and payroll:** Warrants were signed and reviewed.

Warrant Batch Date	A/P	Payroll
11/2/16	81	
11/3/16		82
11/10/16		83
11/17/16		84

7. **New Business:**

A. **Junkyard Hearing:** Robert Dionne requested the proceeding be stopped. He requested documents on November 10 and did not want the hearing held without having received the documents he had requested. Town Manager, Ryan, explained that he was still researching and making copies for his request for information dated from 2009 to present. The request was acknowledged within the 5 day requirement with an estimate of about 30 days to get him the information which the law states must be within a reasonable amount of time.

Ryan stated that he still did not have an application from Mr. Dionne to renew his permit for the following year. Mr. Dionne stated he had applied “verbally”. Mr. Dionne expressed that he was not treated as other town people with junkyards. The BOS explained that his business is not the same as other junkyards in town. Mr. Dionne feels he was not supported by the people in town including the existing BOS. The BOS present explained that none of them were BOS in 2009. Mr. Dionne said they should have been active citizens and still involved. Town Manager, Ryan asked Mr. Dionne three times throughout the above complaints to please leave the meeting because he was yelling and not speaking in a reasonable way to the BOS. With this third request, Ryan told Mr. Dionne he would call the police if he did not choose to leave on his own. At 6:55 pm, Ryan called the State Police and Mr. Dionne left the building during the telephone call. He remained on the premises for an extended length of time. State Police did come in to verify that Mr. Dionne had left and stated they would remain in the area for an extended amount of time to make sure he didn’t return.

The Junkyard Hearing was held. Bob Ouellet, Code Enforcement Officer, stated that DEP will be coming to inspect the properties on November 30. Two applications were received and applicants were present stating they felt their properties had not changed since the last inspection.

BOS discussed concerns about two other properties whom should of applied but are refusing to do so. One property has a possible buyer so the doors may be closed within the next six months. The other property owner is refusing to clean up and had his lawyer send a letter. BOS told Town Manager to have the town's lawyer communicate with property owner's lawyer.

- B. **Poverty Abatement & Tax Acquired - Executive Session:** Item was tabled until December 6 meeting. Craig Lawrence needed to abstain from the Poverty request which left less than the required quorum of three to vote.
- C. **Legal Road Decision - Executive Session:** The BOS went into Executive session at 7:31 to 8:10. Afterwards, a motion was made by Jamie Voisine to have the Town Manager contact person discussed during the ES to ask what cost would be to have them as an expert witness; seconded by Yvon Dube. All in favor. Motion carries.

Yvon Dube made a motion to have the Town Manager contact MMA to ask if BOS members can be excluded from discussions with conflict of interest in order to protect the town's legal information and protect the case; seconded by Jamie Voisine. All in favor. Motion carries.

- D. **Camera:** A motion was made at the last meeting, November 1, 2016 with the BOS voting to stop having the Madawaska students come record and televise the meetings and recording but to eliminate a single board member from making the decision for the BOS. BOS decided to stand by their motion.
- E. **Fire Chief Resignation Letter:** Town Manager, Ryan E. Pelletier notified the BOS that he has received a Letter of Resignation from Fire Chief, Mike Michaud. Mike has been a Fireman and Fire Chief for a combined total of 31 years and has decided to retire from the Fire Department. Jamie Voisine made a motion to accept Mike's resignation; Yvon Dube seconded the motion. All in favor. Motion carries. Yvon Dube made a motion to have administration send a letter to all existing firemen giving them the opportunity to show interest in the Fire Chief position by submitting a Letter of Application; seconded by Jamie Voisine. All in favor. Motion carries.

## 8. Unfinished Business:

- A. **Road Update & Financials:** Town Manager informed BOS that funds for Bond came in and Key Bank interim financing has been paid in full.
- B. **Baseball Field & Skating Rink Update:** Dirt has been laid out at the baseball field with the hope that games will be held there next spring. Jamie has communicated with Kevin Lavoie and others to request the park

gets put on the schedule. The top layer of dirt has been purchased and has been picked up by RFC Chamberland Trucking. Public Works will be picking it up and will find a place to store it until next spring.

The skating rink materials have been donated by SW Collins and Central Building Supply. The Town Manager verified that the rink walls are allowed to be at a lower height and diameter can also be shrunk down. Todd Daigle will be working on the panels Wednesday morning in the Public Work garage and PW employees will be assisting him.

**9. Other Business:**

**A. Road Plowing Update:** Was changed to Item #3

**B. Department Head Meeting:** Meeting with Department Heads with Grant Writer, Don Lebel was rescheduled due to Don being ill. Now scheduled for Monday, November 21.

**C. Denver Avenue:** Clarence Roy has requested to have the town of Frenchville take over maintaining Denver Avenue. BOS discussed and will consider if Easements are presented.

**D. Freedom of Right to Know:** Public Access Office, Danna Ayotte, presented information to the BOS requiring them to read on the Freedom of Right to Know which is mandatory for all municipal officers.

**E. Financials:** Financials were provided to the BOS. Revenues have been posted and more adjustments have been made. Both Town Manager and Town Clerk feel optimistic that the financials will be favorable for the end of year.

**9. Future Meeting Dates:**

- **Tuesday, December 6, 2016 at 6:30 pm at the Frenchville Town Office.**

**10. Adjourn:** A motion was made by Jamie Voisine to adjourn, seconded by Yvon Dube

at 8:58 pm. All in favor. Motion Carried.

**Tabled Items:**

1. **Proverty Abatement**
2. **Foreclosure**
3. **Farmer's Market Agreement**
4. **Denver Avenue Easement**
5. **Revaluation for 2017**
6. **Budget Adjustments for Sewer Pipe Break & Dumb Waiter.**