



## Frenchville Board of Selectman Meeting Minutes

Frenchville Town Office

Tuesday, September 27, 2016 6:30 P.M.

**Present:** John Ezzy, Daniel Collin, Yvon Dube, Jamie Voisine, Ryan Pelletier

**Others:** Tony Pinette, Danna Ayotte

1. **Call meeting to order:** The meeting was called to order by Chairperson, John Ezzy at 6:30 PM.

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3. **Public Comment Period:**

Time Opened 6:33pm Time Closed 6:38pm

- A letter was received from CL Roy & Sons, Inc. dated 9/27/16 which offered an easement for Denver Avenue. This easement would turn over all maintenance of the road over to the Town of Frenchville. Daniel Collin made a motion indicating that the BOS acknowledged the letter and tabled it to future discussion. Yvon Dube seconded the motion. All in favor. Motion carried.

4. **Minutes of September 6, 2016:** Motion to approve minutes by Yvon Dube; seconded by Jamie Voisine. All in favor. Motion carried.

5. **Warrants, expenses, and payroll:** Warrants were signed and reviewed.

Warrant Batch Date	A/P	Payroll
9/8/16		66
9/9/16	67	
9/15/16		68
9/16/16	69	

9/22/16		70
9/23/16	71	

6. **New Business:**

**A. TIFF & Town Valuation:** Tony Pinette, Senior Prop. Appraiser for ME Revenue Service was present to speak to BOS regarding the Town of Frenchville property values being under value and the process and benefits of a revaluation would have to the town and property owners. TIFFS were also discussed.

**B. Road Project Update:** Town Manager, Ryan E. Pelletier, updated the BOS with the progress of the road project. Starbarn Road is now paved. Earthwork is in progress on Pelletier (gravel) road. Lane Construction should be paving Pelletier Road the week of October 10. A meeting with Mr. Ouellette will be scheduled before the paving to address his concerns.

**C. Grant Writer/Strategic Planning Committee:** Don Lebel has been hired part time to be the Town of Frenchville's grant writer. A Strategic Planning Committee is being created with department heads and two BOS. They will meet and discuss future plans and what the priority needs are for the Town of Frenchville. This will give Mr. Lebel some guidance as to what we need from him and what grants to watch for. A motion was made by Daniel Collin to support the part time hiring of Don Lebel as Frenchville's Grant Writer; Yvon Dube seconded the motion. All in favor. Motion carried.

7. **Unfinished Business:**

**A. Junkyard Permits:** All Junkyard Permits issued by the Town of Frenchville are scheduled to expire on September 30. The Town Manager, Ryan E. Pelletier, requested a one month extension to the existing permits to allow him time to address some concerns with the existing permits and advertise the required public notice. Daniel Collins made a motion to approve the one month extension; Yvon Dube seconded the motion. All in favor. Motion carried.

8. **Other Business:**

**A. Accountant:** The Town Manager informed the BOS that Tim Poitras will be coming back in tomorrow morning, September 28 to meet with him, Danna-Town Clerk and John-Chairman of the BOS, to answer questions and concerns about the General Journal and Revenue Accounts.

**B. Dumb Waiter:** The Dumb Waiter at the Community Center is complete and has been used for the September 10 and 11 events. The caterers were very impressed with this service and we are receiving very good feedback from the public. A 2017 wedding reservation has been received and comments were made that this person had heard about the Dumb Waiter. BOS and staff are hopeful that the new service and decrease in rental fees will increase rental income for the future and cover the annual cost of this facility. Cost of the Dumb Waiter was more than budgeted. Part of the overage was due to purchasing a Dumb

Waiter with more safety features. Jamie Voisine made a motion to pay the bill from the general account for now and the BOS will discuss where to take it from the budget at a later meeting; Yvon Dube seconded the motion. All in favor. Motion carried.

**C. Sewer Pipe Break:** A sewer pipe broke on US Route 1 near the Felix Avenue intersection in August. The bill was paid using the \$8500 Sewer Capital Reserve account established this year. The remaining funds were taken from the surplus account. A motion was made by Daniel Collin to leave the payment made as it was posted for now and the BOS will discuss how to adjust at a later meeting; seconded by Jamie Voisine. All in favor. Motion carried.

**D. Windows:** The windows have been replace at the Town Garage and Fire Station.

**E. Heritage Park Update:** Sherby Morris of Morris Logging was hired to cut and remove the trees behind the Heritage Park. Cutting began today and should be completed by tomorrow so the public will notice an open view of the river and potato fields behind the park.

**F. MMA Convention:** John Ezzy, Ryan Pelletier and Danna Ayotte will be attending this year's MMA Convention which will be in Bangor on October 5 & 6.

#### 9. Future Meeting Dates:

- Tuesday, October 18<sup>th</sup>, 2016 at 6:30 pm at the Frenchville Town Office.

10. Adjourn: A motion was made by Daniel Collin, seconded by Yvon Dube to adjourn at 8:24 pm. All in favor. Motion Carried.

#### Tabled Items:

1. Junkyard Permits due October 31.
2. Plumbing & Sewer Fees
3. BOS -Right to Know training
4. Foreclosure
5. Farmer's Market Agreement
6. Denver Avenue Easement
7. Revaluation for 2017
8. Budget Adjustments for Sewer Pipe Break & Dumb Waiter.