

**BOARD OF SELECTMEN MEETING**

**January 31, 2013 MEETING**

**Frenchville Town Office at 7:00 P.M.**

**DATE POSTED: February 6, 2013**

**Present: Percy Thibeault, Clarence Roy, Camille Bernier, Andrew McQuarrie,  
Paul Bernier**

**Others: Casey Cote**

**CALL MEETING TO ORDER:** Percy Thibeault called the meeting to order at 6:55 p.m.

**A. Minutes of 1/9/13-** Camille Bernier motioned to approve the minutes of 1/9/13 seconded by Clarence Roy. All in favor. Approved

**1. ITEMS TO BE SIGNED:**

**A. Warrants Expenses & Payroll-**The following A/P and Payrolls warrants were approved and signed by the Board.

Warrant Batch Date	A/P #	Payroll #
1/9/13		3
1/15/13	4	
1/16/13		5
1/23/13	6	
1/23/13		7

**2. ARTICLES TAKEN OUT OF ORDER:** There were no articles taken out of order.

**3. REPORTS AND/OR CORRESPONDENCE:**

**A. Thank you letter to Reno Voisine-**The thank you letter to Reno Voisine was for his donation of wooden plaques to the Chasse Memorial Park.

**B. NMCC Biomass Conversion Invitation-** Open house is on February 11, 2013

**4. PUBLIC PARTICIPATION:**

**5. Time Opened: 7:00 P.M. Time Closed: 7:01 P.M.**

**6. NEW BUSINESS:**

**A. Medical Marijuana Ordinance Amendments-**Andrew McQuarrie motioned to approve the Medical Marijuana Ordinance Amendments as follows:

- a. *State Law States that zoning cannot be duplicative or unnecessarily restrictive.*
- b. "Conditional Use" - definition created on page 2
- c. Page 3. D 2. (b) Created "Conditional Use" for setback requirements may be granted for a business in operation at the time of the ordinance.
- d. Page 3. D 2. (c) Strike Set-back requirements from Day Care Facility, House of Public Worship, Bus Transfer Site, Municipal Building or Nursing Home Facility.
- e. Page 3. D 2. (d) Strike federal code requirement. No facility can comply with federal law, medical marijuana is illegal at the federal level.
- f. Page 3. D 2. (g 3.) Strike 90 day video surveillance requirement, created 30 day requirement.
- g. Page 7. #8. Strike within 30 days prior to the license renewal date; and state Fire Marshall requirements for annual inspection.

Amendments will be voted on March 19, 2013. Public Hearing first, Town Meeting after.

Motion was seconded by Clarence Roy. All in favor. APPROVED

**B. Acadian Congress Municipal Funding Allocation Administration-** Paul Bernier motioned to approve the administration of the Acadian Congress grant of \$5,000 with ratification of final funding recommendations be sent to CMA officials for final approval and appropriation of money to community. Seconded by Andrew McQuarrie. All in favor. APPROVED.

**C. 2013 Amended Town Budget per State Impact –** With proposed state budget revenue shortfalls amendments to Frenchville's 2013 municipal budget have been considered. If the Legislature enacts the proposed state budget the town faces to lose upwards of \$281,088 in revenues over the next two years. The proposed state budget reduces revenue sharing, excise tax collections, general assistance reimbursements and homestead and personal property tax reimbursements. In addition, reductions to education funding will likely negatively affect property taxes.

Page #	Account #	Department / Line Item	Budgeted Amount	Reduction	Notes
3	E-10-3100	Public Works/ Winter Wages	50,766.00	(4,793.00)	Town Manager recommended to reduce winter overtime hours. Overall reduction was \$4,793. Director= 200 hrs, Laborers= 150 hrs each. Andrew Mcquarrie motioned to approve. Seconded by Clarence Roy. All in favor. APPROVED (Note: Prior OT was: Director= 300 hrs, Laborers=200 hrs each).
3	E-10-3200	Public Works/ Summer Wages	57,524.00	(1,674.00)	Town Manager recommended to eliminate summer overtime hours. Overall reduction was \$1,674. Director= 0 hrs, Laborers= 0 hrs each. Paul Bernier motioned to approve. Seconded by Andrew Mcquarrie. All in favor. APPROVED (Note: An emergency reserve account for overtime was created Director= 30 hrs, Laborers=25hrs each).
3	E-10-3250	Public Works/ Repair & Maintenance	2,200.00	(1,000.00)	Town Manager recommended overall reduction of \$1,000 to line item "repair and maintenance." Motion to approve Town Manager's recommendation by Camille Bernier. Seconded by Clarence Roy. All in favor. APPROVED
3	E-10-3300	Public Works/ Tires	4,000.00	(200.00)	Town Manager recommended overall reduction of \$200 to line item "tires." Motion to approve Town Manager's recommendation by Andrew Mcquarrie. Seconded by Camille Bernier. All in favor. APPROVED
3	E-10-3300	Public Works/ Heavy Equipment Repairs	10,000.00	(10,000.00 )	Town Manager recommended overall reduction of \$10,000 to line item "heavy equipment repairs." Motion to approve Town Manager's recommendation by Andrew Mcquarrie. Seconded by Camille Bernier. All in favor. APPROVED
3	E-10-3300	Public Works/ Other Repairs	2,500.00	(1,400.00)	Town Manager recommended overall reduction of \$1,400 to line item "other repairs." Motion to approve Town Manager's recommendation by Andrew Mcquarrie. Seconded by Camille Bernier. All in favor. APPROVED
3	E-10-3300	Public Works/ Shop Tools	1,600.00	(1,000.00)	Town Manager recommended overall reduction of \$1,000 to line item "shop tools." Motion to approve Town Manager's recommendation by Clarence Roy. Seconded by Camille Bernier. All in favor. APPROVED
4	E-15	Social Services	15,763.00	(4,266.00)	Town Manager recommended a 30% reduction to <u>all</u> Social Services. Exception to 30% reductions were General Assistance and 2014 World Acadian Congress. GA is state mandated and we have a contact for the Congress. Paul Bernier motioned to approve the 30% reduction with exceptions for 2014 World Acadian Congress and GA. He also included exception for the St. Luce Food Pantry was allocated \$900. Madawaska Chamber of Commerce and Long Lake Public Library were cut more than 30%. The Chamber was allocated \$600 and the Library was allocated \$250. Seconded by Clarence Roy. (4 in favor 1 opposed). Motion carries. APPROVED
5	E-20-5100	REC DEPT/ Building Equipment	1,000.00	(700.00)	Town Manager recommended overall reduction of \$700 to line item "building equipment." Motion to approve Town Manager's recommendation by Paul Bernier. Seconded by Camille Bernier. All in favor. APPROVED

Page #	Account #	Department / Line Item	Budgeted Amount	Reduction	Notes
5	E-20-5300	Community Center/ Building Repairs	1,000.00	(1,400.00)	Town Manager recommended overall reduction of \$1,400 to line item "building repairs." Motion to approve Town Manager's recommendation by Paul Bernier. Seconded by Clarence Roy. All in favor. APPROVED
8	E-35-8802	CDBG Wages	3,900.00	(6,600.00)	Town Manager recommended overall reduction of \$6,600 to line item "CDBG wages." Motion to approve Town Manager's recommendation by Camille Bernier. Seconded by Andrew Mcquarrie. All in favor. APPROVED Note: CDBG Director wages set at 3 hours per week @ \$25 per/hr.
9		Capital Investment/ Pelletier Ave	-	(5,000.00)	Town Manager recommended to eliminate the Pelletier Ave improvement project. A total reduction of \$5,000. Motion to approve Town Manager's recommendation by Paul Bernier. Seconded by Camille Bernier. All in favor. APPROVED
9		Capital Investment/ Hill Ave Fire Hydrant	-	(10,000.00)	Town Manager recommended to eliminate the Hill Avenue Fire Hydrant project. A total reduction of \$10,000. Motion to approve Town Manager's recommendation by Andrew Mcquarrie. Seconded by Clarence Roy. All in favor. APPROVED
9		Capital Investment/ Overtime Reserve	1,887.00	-	Town Manager recommended to create an emergency reserve account for overtime. Director= 30 hrs, Laborers=25hrs each. Motion to approve Town Manager's recommendation by Paul Bernier. Seconded by Camille Bernier. All in favor. APPROVED

**D. Wastewater Budget Requests, Competitive Bidding Process-**Tabled by the Board.

**E. ME Public Telephone Pole replacements on Pelletier Ave-** Paul Bernier motioned to approve the ME Public Telephone Poles to be replaced on Pelletier Ave. Seconded by Clarence. All in favor. APPROVED.

**7. UNFINISHED BUSINESS:** None

**8. OTHER BUSINESS:**

- a) 7 Nelson Ave complaint- Town Manager notified Board of complaint. She will work to find a solution to the issue to circumvent future litigation.
- b) Pelletier crossover Road Claim- Town will receive reimbursement for Public Works time at the scene of the accident on 1/27/13.

**9. FUTURE MEETING DATES:**

- A. February 4, 2013 at 6:00 p.m. at the Frenchville Town Office**
  - 6:00 p.m. Historical Society NBRC Grant \$2,000 match concept**
  - 6:30 p.m. BUDGET COMMITTEE & OUTSIDE AGENCY REQUESTS**
- B. February 19, 2013 at 6:30 p.m. at the Frenchville Town Office**

**10. ADJOURNED AT:** Paul Bernier motioned to adjourn at 8:45 p.m. Seconded by Clarence Roy. All in favor. APPROVED.

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**Board of Selectmen Tabled Items:**

1. Gerard Raymond dilapidated building
2. Justin Guerrette- dilapidated building, CEO needs to mail letter
3. Ricky Gervais- Automobile Graveyard. CEO needs to mail letter. Operation must be in accordance to state regulations title 30-a, section 3751 through 3760.
4. Pelletier Road- curve.
5. Historical Society- Deed
6. Community Center Renovations
7. Louis Gilman Roy Land Turn Around
8. Private Property Road Maintenance road policy
9. Wastewater Department Budget Requests