

**Board of Selectmen Meeting  
June 17, 2014 Minutes  
Frenchville Town Office at 6:30 p.m.**

**Present:** Percy Thibeault, Andrew McQuarrie, Clarence Roy, Craig Lawrence

**Others:** John Davis, Ann Ezzy

1. **Call meeting to order:** The meeting was called to order at 6:35 p.m. by Chairman Percy Thibeault.
2. **Minutes of June 5, 2014:** Corrections were made on two typos under other business item 9, section B, catering permits the language read "The Board signed applications for catering permits for Rosette's Restaurant to be signed of July 5, 2014. It was corrected to read issued on July 5, 2014. Item 0, section E stated sign at the Boat Landing. It was corrected and will read sign at Boat Landing. A motion was made by Camille Bernier, seconded by Andrew McQuarrie, to accept the corrected minutes. All in favor.  
APPROVED.
3. **Items to be Signed:**
  - A. **Warrants, expenses and payroll:** The following A/P and Payroll warrants were approved and signed by the board.

Warrant Batch Date	A/P#	Payroll#
June 4, 2014		44
June 5, 2014	45	
June 11, 2014		46
June 12, 2014	47	

4. **Public Participation:**

Time Opened 6:35 P.M. Time Closed 6:57 P.M.

- A. AnnMarie Guerrette, chairperson of the Festival Chatauqua Committee, updated the Board on the progress of the committee. Most of the Festivities will be held on August 23, 2014. Performers will include Rick Charette and Tennessee Hayes. The Committee is exploring the legalities of a beer garden and is checking with the states for a various licenses and permits. Other events will include a car show, horse and buggy rides, and a kids carnival fair. The tractor pull will be

held on Sunday, August 24<sup>th</sup> at the CL Roy & Sons and a softball game will be played at the Community Center Field on Sunday as well. AnnMarie explained that volunteers are still needed and cooperation from the Fire Department to help in providing parking space. Also included that money is also an issue the Committee has \$3,350 of commitments and less than \$3,000 in its budget.

5. **Articles Taken out of Order:** There were no articles taken out of order.
  - A. Tripling Logo: The Town Manager received an email from Renaud Ouellette referring to a tri-town logo. John thinks he was making a reference the banner that was discussed when the three communities (Frenchville, Grand Falls and Termiscouata) met in Frenchville in May. This will be furthered discussed when Frenchville officials meet with officials from the town other towns in Temiscouata on July 9<sup>th</sup>, 2014.
  
6. **New Business:** There was no new business to discuss.
  
7. **Unfinished Business:**
  - A. John Davis informed the Board that the dug outs, storage buildings, storage building, and snack shack are not insured and asked if the Board wanted coverage put on them. John was instructed to find out what the cost and deductible will be and report back to the Board.
  - B. Order more Commutative Coins: The Town Manager reported that Frenchville has sold over half of the 50 coins the town ordered and he felt we should order 50 more. John talked about a case that was being construction that will feature a coin from each of the towns that ordered the. A motion was made by Andrew McQuarrie, seconded by Clarence Roy, to purchase the case and to order 50 more coins . All in favor. APPROVED.
  - C. Junk Yard Liability Insurance: The manager talked to the MMA and Rick Currier about this and both said that the town will not be liable if a permitted junk dealer has a chemical spill and vacate the premises without cleaning it up. Mr. Currier stated that the town will be responsible if it acquires the property due to back taxes. The town still has the option of adopting an ordinance that requires junk yard dealers to provide insurance if the Board so chooses.
  - D. Sewer Report: Some discussion took place about the email that Steve Young sent Nick Archer. Steve brought it to Nick's attention that the flow for the month of May reflected that St. Agatha's gallonage was three times higher than Frenchville's. This indicated a serious I/I problem in St. Agatha that needs to be addressed. The Town Manager expressed his frustration with not be able to set up a meeting with W/C or the DEP. Percy Thibeault asked for contact information so he can get in touch with the people and get a meeting with the Board.

- E. Bert Albert Road to Gravel Pit: John had a conversation with Bert and he agreed to let the town use the road to access the pit and will be willing to sign a agreement with the town. The Board agreed by consensus to keep the option open with the church and the possibility at a second option.
- F. Hydrant Project: Public Work has to spread out the gravel that JBBC left, spread some loam, seed it and the project will be completed. Percy wants a document stating that St. Joseph Nursing Home will be responsible for maintaining the 4" pipe that was installed on their property as part of the project.
- G. Road Committee Update: John went over the minutes from the previous nights road committee meeting. Phil Curtis of the Maine Local Road Center, was present to offer his knowledge and expertise in road building the Committee met at Pelletier Ave and decided what had to be done and where to start. A motion was made by Craig Lawrence, seconded by Camille Bernier, to let the committee decides where to begin the road work. Ann Ezzy stated her concern about the danger at an ambulance or a fire truck not being able to get to the homes along Pelletier Ave during mud season.
- H. Ed Latham Turn around: The Town Manager spoke with Ed Latham and was told that as soon as Mr. Latham pay off his doctor bill in October, he will start paying the town \$200 a month until he has met his obligation. Percy instructed the manager to put the offer in writing and have Ed sign it. Percy also said that the offer can give Ed up to five years to pay the \$1,000 and he needed that much time.
- I. Leon Gagnon House: The Health Officer, Donna Picard, and the Town Manager went to the home of Leon Gagnon to check on his physical condition. There have been some concerns about Mr. Gagnon health and his prompted the visit. Mr. Gagnon seemed to be alert and appeared to be in good condition. The Health Officer and the Town Manager observed 3 entrances and exits from the house, but noted the shed had caved in during the winter. The proper authorities will be notified to have the shed demolished and hauled away.
- J. Update on Community Center Baseball Field Fence: Camille Bernier and Clarence Roy have talked to Dale Chamberland about getting some panels to replace some of the dilapidated panels at the field. Andrew McQuarrie mentioned that checking with Voisine's saw mill to see if he has some Tamarack to use for the panels is a good idea also. The board asked the manager to check the Budget to see if the Recreation Dept. has any money in reserve that can be used for this project.
- K. Sewer Buy-in: John Davis reported that he is trying to get in touch with Key Bank to take come at the Board's request on what to do with the funds.
- L. John Davis informed the Board that Tony Pinette from the Maine Revenue Service was coming to the Town Office on June 18<sup>th</sup> to go over the tax forms. A motion was made by Clarence Roy, seconded by Camille Bernier, to have the Town Manager call a special meeting when to set the mill rate when the forms are ready. All in favor. APPROVED.

- M.** The Town Manager notified the Board that he had to be in Augusta on June 19<sup>th</sup> to attend a CDBG seminar.
  - N.** The Board received a planning board meeting agenda that will be held on June 26 at 6 P.M.
  - O.** Vacation Time/Per Diem Hire: The Town Manager handed out a report on the hours of vacation time employees have taken. The Board was in agreement that all employees take their allotted time and they will lose in accordance with the town's policy. This was the discussion about hiring a per diem employee to cover for vacations and that \$2,000 has been budgeted for this purpose. A motion was made by Camille Bernier, seconded by Craig Lawrence to advertise for a per diem employee. All in favor. APPROVED.
  - P.** Fire Department: John Davis and Board have to verify if the Fire Dept. is a separate entity or a Department of the Town. This is for liability insurance with the MMA.
  - Q.** Former Town Manager: A motion was made by Andrew McQuarrie, seconded by Camille Bernier, to give former Town Manager, Casey Cote, a plaque for her service as Town Manager. John Davis will write up a resolve.
- 9. Other Business:** The Board signed the necessary paper work that allows the the Micro-Enterprise Grant for Frenchville, St. Agatha and Madawaska to pass through the Town of Frenchville general fund. All in favor. APPROVED.
- 10. Future meeting dates:** The next regular meeting will be held on July 1, 2014, at the Frenchville Town Office at 6:30 p.m.
- 11. Adjourn:** A motion was made by Clarence Roy , seconded by Craig Lawrence, to adjourn at 9:14 p.m. All in favor. APPROVED.
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#### Board Tabled Items

1. Historical Society
2. Gagnon Bridge
3. Sewer Ordinance
4. Bob Dionne- Junk Yard
5. Ed Latham- Turn around
6. Susan Herbert- Abatement

#### Agenda Items for Special Town Meeting

1. Marijuana Ordinance
2. Nelson Street Paving
3. Gagnon Bridge
4. Pelletier Avenue Road Improvement