



Frenchville Board of Selectman Meeting
Frenchville Town Office Conference Room
Tuesday January 19, 2016 6:30 P.M.

Present: Ryan E Pelletier, Percy Thibeault, Craig Lawrence,
 Jamie Voisine, Clarence Roy
Others: Eric Blanchette, Steve Young, Danna Dubois

1. **Call meeting to order:** The meeting was called to order by Craig Lawrence (as Acting Chairperson)
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Public Comment Period:**
 Time Opened **6:33 PM** Time Closed **6.34PM**
4. **Minutes of January 5, 2016:** A motion was made by Percy Thibeault, seconded by Clarence Roy to accept the January 5, 2015 minutes. All in favor. APPROVED.
5. **Warrants, expenses, and payroll:** The following warrants were approved and signed.

Warrant Batch Date	A/P	Payroll
01/07/2016		97
01/11/2016	2	
01/11/2016	109	
01/14/2016		3

6. **Unfinished Business:**

- A. Town of St. Agatha Sewer: A payment was received for \$8,383.00 indicating payment towards spring of 2015 for April, May and June. Selectmen decided to accept the partial payment but a letter should be sent to the town of St. Agatha indicating that the partial payment will not satisfy payment for the months indicated. A request was received from St. Agatha for an extension to January 25 for the outstanding payment previously requested by January 19 or mediation would begin. The selectmen decided to proceed with the mediation as scheduled which was approved at last meeting.
- 7. New Business:**
- A. Sewer Budget/Preliminary:
- Steve Young presented flow totals for 2015 year ending indicating that St. Agatha exceeded their flow. The purchased capacity was .033 and amount spent was .034. On a “per gallon” level; St Agatha’s gallon per user was 89.6 with 381 users and Frenchville’s gallon per user was 75.0 with 265 users.
 - Concerns discussed regarding the improvements made by St. Agatha and whether this will take care of over flow issues.
 - Steve Young went over a list of Equipment and Specialty Items he would like to see purchased for 2016. The most important would be the Meter. Selectmen agreed that this would be very important to replace so Steve will meet with the town manager to proceed with purchase.
 - Discussion regarding possibly using some of funds from the reserve account for needed items on list.
 - Eric Blanchette brought to selectmen’s attention that a DOT plow hit the sewer pump barrier located at the corner of US Route 1 and Route 161. It has been reported and an insurance claim is pending.
 - The budget will be reviewed by the selectmen and discussed further at the next meeting.
- B. Resolution: Selectmen discussed expectations of budget goals and agreed to a Resolution. “It is the intent of the Frenchville Board of Selectmen to have a net neutral budget for 2016.” Motion to approve by Percy Thibeault, seconded by Clarence Roy. All in favor. APPROVED.
- C. Public Works, Finalize Budget:
- Ryan brought to selectmen’s attention that many governmental expenses which were originally listed in the Public Works department have been changed to the General Government department such as street lights, VRF, insurances, sludge site.
 - The Public Work budget request is \$2,000.00 less than 2015’s budget.
 - Gravel increase is due to the past two years gravel piles were being depleted and are now very minimal. This year’s request is for the cost of 2500 yards which is the average use per year.

- Winter Overtime budget request is the average overtime used since 2007. Last year's amount spent on overtime was low due to the lack of snow so the budget should not be decreased.
- D. Quote from Freightliner/Dump Truck/Plow Truck: Ryan & Eric met with Freightliner of Maine and Daigle & Houghton's salesmen for quotes on a new truck and lease options. Prices and specs were reviewed and selectmen are leaning towards leasing a Western Star and putting it out on bids.
 - E. Other Item for Public Works Department: Eric explained the need for purchasing a snow pusher for this winter. He received three quotes (for \$6400, \$6900, and \$4500) on new pushers but found a second hand one which is the correct size for the loader which is selling for \$3,300.00. The owner/seller has agreed to the option to lease for two months at \$200 per month until town meeting approves the budget to purchase at which time the remaining balance of \$2900.00 would be paid in full. A lease agreement will be prepared in time for the next selectmen meeting.
 - F. Election Clerk: Selectmen signed missing signatures on one of November's election clerk's Certification of Appointment.
 - G. Sheriff Office/Sign 2016 Contract of Services: Selectmen signed new contract for 2016 which includes serving the town and dispatching for Fire Department.
 - H. Credit Card Services: Ryan and Danna explained the demand for credit/debit card services. Selectmen reviewed the setup costs and annual fees. Motion by Jamie Voisine to approve, seconded by Clarence Roy. All in favor. APPROVED.
 - I. Ryan informed the Selectmen that the town office commenced License Plate distribution on January 8, 2016. There has been very good feedback from the community.
 - J. Ryan received a quote from Acadia Medical Supply for a chair lift for the Community Center. This will be reviewed with the Community Center budget.
 - K. Richard Currier Invoice regarding services for Matheson Gas case. Ryan discussed with Mr. Currier who indicated he did not expect payment until case is settled.
- 8. Other Business:**
9. Tony Pinette coming to the Town Office 1-26-16. He will be preparing a presentation regarding equipment values, tree growth, how the BETE program works and the benefits to the town if we had an increase in values. Ryan will be visiting various business people in town to invite them to the presentation so they can better understand this program and hopefully cooperate with the town's goal to increase the BETE income.
 10. Update on Clarence Roy's Scrap Yard Permit: Permit from DEP's Sean Bernard has been received. The next step is to send the permit to the Code

Enforcement Officer and ask him to attend the next meeting for his approval or denial of the project.

- 11.EMS Update: Seven people signed up for the EMS course. Percy Thibeault discussed the plan with John Labrie of ASI (Ambulance Service Inc.) who indicated that if these people are employed by ASI he will try to get approval that ASI would pay for their course. The Fire Department has a defibrillator so Percy will talk to the Chief regarding giving the EMS volunteers and towns people access to it. Funds for another defibrillator should be approved in the 2016 budget.
- 12.The 2016 Calendar for Selectmen Meetings has not been posted on the website. Danna will make sure this gets done.
- 13.Danna Dubois was sworn in by Craig Lawrence as Registrar of Voters and Tax Collector.
- 14.Percy asked if the Town of Frenchville would like to make a donation to Elmer Daigle's fundraiser for \$100.00. Jamie Voisine made motion to approve, seconded by Clarence Roy. All in favor. APPROVED.
- 15.Ryan asked to delay the next meeting from February 2 to February 4 in order to have two extra days to prepare the budget for review at the meeting. Jamie Voisine made motion to approve, seconded by Clarence Roy. All in favor. APPROVED.

16.Future Meeting Dates:

****February 4, 2016 at 6:30pm at the Frenchville Town Office**

17. **Adjourn:** Meeting was adjourned at 9:10 PM. Motioned by Clarence Roy, seconded by Percy Thibeault.

Tabled Items

1. Sewer Ordinance.
2. Road Improvement
3. Junk Yard Ordinance

2016 Town Meeting Items

1. Pelletier Roadway Fund Transfer
2. Town Revaluation Presentation for approval