



Frenchville Board of Selectman Meeting Minutes
Frenchville Town Office Conference Room
Tuesday, June 7, 2016 7:00 P.M.

Present: John Ezzy, Danny Collin, Jamie Voisine, Craig Lawrence, Yvon Dube, Ryan Pelletier

Others: Percy Thibeault, Clarence Roy, David Wylie, Eric Blanchette, Danna Ayotte.

1. **Call meeting to order:** The meeting was called to order by Chairperson, John Ezzy at 7:00 PM.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Public Comment Period:**

Time Opened 7:00pm Time Closed 7:06pm

- Percy Thibeault informed the BOS that the Concerned Group of Frenchville Citizens has attained a legal attorney to bring a legal suit to the Town of Frenchville regarding the Town Meeting Article #25 Road Project. They have received advice from two attorneys who agree that the Concerned Group could have enough information for a judge to stop the project. One of the issues is the fact that it could be considered a private road. Another issue is the fact that the Budget Committee along with the BOS voted to continue with the project and the Budget Committee has no right to commit for the town. A third issue is in regards to the Chairman of the Board having a conflict of interest since he stands to gain value in real estate with the project being done. Mr. Thibeault also provided information from Title 30A Item 2605 regarding Conflicts of Interest. **(Attachment A)**. Mr. Thibeault also voiced that the town has insurance coverage as long as rules and statutes are honored and followed but if the town does not own the road it is repairing there could be a lack of coverage if the need arises.
4. **Minutes of May 17, 2016:** Motion to approve minutes made by Daniel Collin; seconded by Craig Lawrence. All in favor. Motion carried.

5. **Warrants, expenses, and payroll:** Warrants were signed and reviewed.

Warrant Batch Date	A/P	Payroll
5/19/2016		35
5/20/2016	36	
5/26/2016		37
6/2/2016	38	
6/3/2016		39

6. **Unfinished Business:**

A. **Acadia FCU:** BOS signed form to authorize the removal of Percy Thibeault's name on the share account since he is no longer a Selectman.

B. **Appoinments:** BOS signed Appoinments for Aurel Lavoie as Warden and Ryan E. Pelletier as Deputy Warden for the upcoming Primary Elections on June 14th.

C. **Security Cameras:** Town Manager, Ryan E. Pelletier, presented two quotes from Third Eye Global. One quote was for \$2,022.70 which includes 3 cameras and an Embedded IP Video Recorder which can used with our computers to access the recordings. The second quote was for \$3,185.19 which includes 3 cameras and Samsung 120GB Solid State Drive and attachments to access the recordings. Both these options include options to upgrade the system to 8 cameras in the future.

Article #20 approved at the town meeting allowed \$9000 for Incidental Expenses which included:

1. Community Center Chair Lift	\$5,000
2. First Aid-Automatic Defibrillator	\$1,000
3. Municipal Blg Security Camera	\$1,200
4. Entrance Door Stain Steel Lock	<u>\$1,800</u>
TOTAL INCIDENTAL EXPENSE:	\$9,000

Since then, the town was approved for a grant providing an AED Defibrillator at no cost provided it was to be kept at the town office. The \$1,200 budget for security camera is not enough to purchase the lower of the two quotes mentioned. Suggestions were made to use the unused portions of the Incidental Expenses towards the amount missing for the cameras. A motion was made by Craig Lawrence to accept the AED to be located at the town office as address; seconded by Yvon Dube. All in favor. Motion carried.

7. **New Business:**

A. **Grants:** David Wylie was available to receive the following "Wish List" received from the Town Manager would like him to research for available grants.

1. Electronic Sign for Town Office

2. Public Works Energy Efficient Grants for heat and electricity and building repairs.
3. Entrance/Exit Signs for the Town of Frenchville- Work with existing or buy new ones
4. Street light upgrades to Led- Efficiency of Maine
5. Town office lights upgrade to LED.
6. Mike Michaud to speak tomorrow night for the Fire Department.
7. Sewer Plant- Fence/Sign/Discharge pipe and interior upgrades for equipment etc.
8. Park - ball field and upgrades to park/skating rink- side boards etc.
9. Heritage Park- Bathroom Facilities and amenities etc.
10. Public Works tools and equipment - shop
11. Town Office - interior items for business/upgrades on equipment - furniture/ computers etc.

Mr. Wylie discussed ideas he had and what he thinks might be available. Some grant programs won't have available funds until 2017. Some grants require matching funds. BOS should be aware of revolving loan grants which some towns receive to help local businesses. Towns use these funds to make lower interest rate loans to businesses. A motion was made by Daniel Collin to allow David Wylie to investigate what funds are available for the town's wish list provided to him; seconded by Craig Lawrence. All in favor. Motion carried.

B. Road Project Interim Financing: Bids were opened from Acadia Federal Credit Union, Key Bank and Katahdin Trust for \$1.2 million. Town Manager explained that loan was already preapproved with Acadia FCU and even though interest rate was higher, the total interest would be less since they were offering to lend with a revolving line of credit allowing the town to only draw amount needed as project progressed. Closing is scheduled with Acadia FCU on Thursday at 8:30am. A motion was made by Daniel Collin to allow the Town Manager to go ahead and meet with Acadia Thursday Morning and sign loan documents; seconded by Jamie Voisine. 4 in favor. 1 Opposed. Motion carried.

C. Road Construction: Eric Blanchette, Public Works Foreman, updated BOS on the progress of the road project. This is two weeks into the project which has been on the tarred Pelletier Road. The first week was slow and there were a few minor issues which were addressed with the contractor and things have improved since then. Today's heavy rain did some damage to the ditching that had just been done. Ditching is almost complete. They will be working on culverts and drain pipes next week and should be ready to tar in one to two weeks. The next road will be Church Avenue since there was already work done on that road so there is less cross piping to do and it should take long to have it ready to tar and when the trucks haul tar they will be able to bring tar for both Pelletier and Church Avenue. Starbarn Avenue will be slower progress because it needs more work so it will be kept last.

Town Manager, Ryan Pelletier asked BOS if he could schedule a town meeting to update the town people on the road project. The BOS decided to schedule the next regular BOS meeting on June 21st to be located at the Community Center to allow enough seating for the public to attend and hear an update and ask questions.

9. Other Business:

A. Auditors: Town Manager, Ryan E. Pelletier informed the BOS that research is being done on Auditors available. Bids should be received by June 21 which will be the date of our next meeting.

B. School Budget Meeting: John Ezzy informed the BOS that he was at the School Budget meeting on May 31st and was very impressed with the meeting and how they prepared the budget.

C. VRF, Inc.: Daniel Collin requested the outcome of VRF's last Board Meeting which was to determine the decision on administration and bookkeeping. Ryan E. Pelletier informed the BOS that as of July 1st the administration and booking will both be handled in Madawaska. He will address the effects this will have will staff at a future meeting.

D. St. Agatha Mediation: No check was received in May from St. Agatha for their April flows. Mediation is scheduled for June 30 at the Grand Isle School at 6:30 pm. All Board of Selectmen for both towns are asked to attend.

E. Financials: John Ezzy asked if the BOS would be provided with customary interim financials in the near future. Ryan Pelletier informed them that without the budget being committed until the school referendum on June 14, the reports would not be complete. The budget amounts will be inputted into Trio as soon as the budget is finalized and reports should be available after July 1st. And, will then be provided monthly.

F. Skating Rink: Jamie Voisine mentioned at the last meeting that the skating rink needed 42 sheets of new plywood and paint. He approached some local businesses and was told by SW Collins that they are willing to donate up to \$500 of plywood and paint and depending on the total dollar amount of the project they may cover the entire project. In return they would like a banner on the ball field and on the skating rink.

G. Abatement: The BOS signed the abatement which was approved at the May 3 meeting.

H. Foreclosures: Key Bank released their Mortgage on Landry property. Attorney, Richard Currier is processing the Foreclosure documents. Property will go to Auction.

I. Past Due Taxes: Past Due taxes have decreased from \$180,000 to about \$40,000 which has improved the deposits.

10. Future Meeting Dates:

- **Tuesday, June 21, 2016 at 6:30 pm at the Frenchville Community Center.**

8. Adjourn: A motion was made by Jamie Voisine, seconded by Yvon Dube to adjourn

at 8:34 pm. All in favor. Motion Carried.